

NORTH OLYMPIC
Land Trust



Farms • Fish • Forests

Land Manager Job Posting

Mission

Founded in 1990, North Olympic Land Trust is a non-profit conserving the land and natural resources that continue to be the foundation of our culture, economy, and way of life on the North Olympic Peninsula. The Land Trust is dedicated to the conservation of open spaces, local food, local resources, healthy watersheds and recreational opportunities. We strive to conserve the farms, fish and forests that improve our community.

Position Summary

Based in Port Angeles, on the beautiful Olympic Peninsula, the Land Manager is a permanent, full-time, non-exempt position that reports to the Conservation Director and is responsible for the management of all properties owned by North Olympic Land Trust.

Specifically, the position will:

- Be responsible for leading the day-to-day management of all Land Trust owned properties in accordance with Policy 12: Fee Land Stewardship and Land Trust Alliance Standards and Practices.
- Tasks include general property maintenance, trail construction and maintenance, sign development and installation, and restoration practices including noxious weed control, prairie restoration, climate-resilient practices such as ecological forest thinning.
- Develop and then implement property management plans as well as supplemental plans.
- Administer land management grant funding sources and cost-share programs.
- Manage property taxes, property tax exemption, and current use classifications for Land Trust-owned properties.
- Provide land management support as needed for Olympic Peninsula Conservation Resources LLC, a subsidiary of North Olympic Land Trust.
- Assist with the administration and maintenance of our GIS system and files.
- Operate and maintain tools including gas and electric power equipment and a variety of hand tools to complete land management activities.
- Coordinate with Community Relations Manager to recruit, train, and manage stewardship volunteers, including facilitating volunteer work parties and the Property Stewards program as well as tracking volunteer engagement.

Qualifications:

- Bachelor's degree in environmental science, natural resources management, forestry, or related field, or related field or work experience.
- Passion for the conservation mission of the Land Trust and for the lands and communities it serves.
- Ability to access remote areas on uneven terrain with good orientation skills, including the ability to read and interpret maps, including surveys.
- Experience using power tools, including chain saws.
- Ability to effectively work independently and in close collaboration with Land Trust staff, landowners, community partners, board members and committees.
- Fluency with computer applications on Microsoft and Google platforms including Word, Excel, PowerPoint. Preferred candidates have experience with Salesforce and ArcGIS/ArcPro.
- Working knowledge of Pacific Northwest ecosystems and the flora and fauna they support, or an ability to learn.
- Excellent written and oral communication skills, with a strong attention to detail and record keeping.
- Valid, insurable driver's license.

Physical demands

The primary working environment for the Land Manager is in an office setting. However, the position regularly travels to off-site locations for job-related activities. Office duties are usually sedentary, but field work may require moderate physical activity.

Compensation

\$53,000 - \$57,000/year with benefits including healthcare (employer-paid premium), retirement, disability insurance, and paid time-off.

How to Apply

Please send a cover letter and resume to opportunities@northolympiclandtrust.org. Include "Land Manager" in the subject line. No recruiters please. Open until filled; applicant review will begin on November 4, 2024.

Equal Opportunity Statement

North Olympic Land Trust is committed to providing an environment of mutual respect where employment opportunities are available to all. We believe that diversity and inclusion are critical to our success, and we seek to recruit, develop, and retain the most talented people from a diverse candidate pool that shares these commitments.